

**Virginia Indigent Defense Commission  
Arlington Public Defender Office  
Senior Assistant Public Defender  
Starting Salary: \$70,512**

The Virginia Indigent Defense Commission (VIDC) is now accepting applications for the position of Senior Assistant Public Defender in the Arlington Public Defender's Office. The qualified candidate should be committed to advocating on behalf of indigent clients. The attorney will handle trial and appellate cases. The VIDC is committed to providing quality legal services for indigent defendants charged with criminal offenses. The Senior Assistant Public Defender reports to the Public Defender of the Arlington Office and is employed at will.

**Duties:**

Duties include conducting client and witness interviews, working with staff investigators to investigate cases, filing pretrial motions and litigating motions. The attorney will be responsible for trying cases in the General District and Circuit Courts, as well as identifying appropriate sentencing alternatives for clients.

**Qualifications:**

Virginia State Bar admission is required. Considerable knowledge of criminal law, criminal procedures, evidence and at least five years experience in criminal law. Experience in the use of Microsoft Office applications and skills in keyboarding are also needed. The qualified incumbent must have the ability to argue legal positions effectively and pervasively, as well as master subject matter and prepare cases thoroughly. Additional qualifications include, the ability to communicate effectively both orally and in writing as well as the ability to multi-task, prioritize assignments and remain organized. A valid driver's license and the means to travel to all courts and regional jails is required. Supervisory skills and prior experience working with criminal defense of indigent clients are preferred.

**How to Apply:**

Applicants should submit a state application, resume, cover letter and references by mail, fax, or e-mail to Vanessa E. Hicks, Public Defender, 2300 Clarendon Blvd., Suite 201, Arlington, VA 22203, (703) 875-0174, [vhicks@idc.virginia.gov](mailto:vhicks@idc.virginia.gov).

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